

PROTOCOL – INTERNATIONAL RELATIONS	
Quality area	International Relations
Contributes to the realization of the ENQA requirements and review of the ANQA processes and procedures by the ECA	<i>ESG standard: 2.1, 2.4, 3.4, 3.7</i>
Approved on	25.12.2012
Approved by	<i>ANQA management</i>
Valid until	December 2015
Version	02
Responsible for this area	Ani Mkrtchyan
Document number	
Goals	
<u>Strategic Goal</u>	
<ol style="list-style-type: none"> 1. To create preconditions for ANQA International recognition. 2. To cooperate with relevant organizations at an International level in order to understand best practices more thoroughly, provide for the exchange of ideas, and promote them at the local level; 3. To promote visibility of Armenian quality assurance at international level; 4. To follow up on international developments in quality assurance and tertiary education by actively participating at ENQA, INQAAHE, EQAR, ECA, EUA, CEENQA and other events; 5. To obtain an active membership role in international QA networks 	
<u>Targets</u>	
<ol style="list-style-type: none"> 1. ANQA capacity building at international level <ul style="list-style-type: none"> • 1.1. Training of ANQA staff 2. Ensuring visibility of ANQA by collaborating with the international QA organizations and networks <ul style="list-style-type: none"> • Participation in ENQA annual events and work groups • Participation in INQAAHE annual events, work groups and Board activities • Participation in EQAR, ECA, EUA, CEENQA and other network activities 3. Management of International Projects <ul style="list-style-type: none"> • WB projects (ARQATA, Capacity building for HEIs, pilots) • Tempus projects (DIUSAS, PICQA, ARARAT, MAHATMA, HEN-GEAR, INARM, TNE QA, ALIGH, VERITAS, GOVERN, PICQASA, ESPAQ, MATGEAR) • Twinning 4. Maintaining and expanding International expert pool 5. Organizing a biennial conference and a forum at national level 	
<u>Indicators for evaluating targets</u>	
<ol style="list-style-type: none"> 1. ANQA staff is professionalized in conducting accreditation procedures, writing reports, working with peers and project management 2. ANQA visibility is ensured <ul style="list-style-type: none"> • The participation is ensured. The outputs and outcomes of the participation in the work groups 	

are tangible.

- The participation is ensured. The outputs and outcomes of the participation in the work groups are tangible.
- The participation is ensured. The benchmarking against EQAR criteria is accomplished.

3. International projects are effectively and efficiently assured

- ARQATA project is implemented effectively and efficiently (<http://www.anqa.am/arqata/>)
- Tempus deliverables are achieved as outlined in the projects. Application to new grant projects.
- Twinning project is implemented effectively and efficiently

4. International expert database is expanded to include 50 experts

5. Both local and international communities are informed of the ANQA achievements at different levels (presentation, report, feedback from the participants of the biennial conference and a forum)

Description of main activities

1. Assign responsible persons for each activity/project

RESPONSIBLES PER PROJECT		
1	DIUS	Ruzanna Minasyan
2	PICQA	Anna Karapetyan
3	ARARAT	Ruben Topchyan, Ella Karagulyan
4	MAHATMA	Varduhi Gyulazyan
5	HEN-GEAR	Ruben Topchyan, Ella Karagulyan
6	INARM	Ella Karagulyan
7	TNE QA	Ani Mkrtchyan
8	ALIGN	Varduhi Gyulazyan
9	VERITAS	Lilit Pipoyan
10	GOVERN	Varduhi Gyulazyan
11	PICQASA	Lilit Pipoyan
12	ESPAQ	Arusyak Harutyunyan, Gayane Ananyan
13	MATGEAR	Anushavan Makaryan
14	ARQATA	Meline Harutyunyan, Yelena Baytalyan
15	Twining	Ani Mkrtchyan

2. Frequency of meetings: according to the timeline of each project

3. Goals:

- To summarize and evaluate the completed tasks and implemented activities
- To define the improvement areas
- To plan the upcoming activities
- To define roles and responsibilities of the group members

Evaluation

Organisation

1. Presentations by trained staff (per event), reports on the impact of the trainings (twice a year)-
Questionnaires
2. Feedback of International Experts and participants on organization and delivery of the

conference (once a year)- Questionnaire
3. Yearly report
Accountability
Overall: Ani Mkrtchyan
Reporting
Periodic meetings Annual reports
Improvements
<ul style="list-style-type: none"> • To improve the tools used for getting feedback from the participants of the trainings, workshops, seminars and conferences organized within international projects.
Documents
<ul style="list-style-type: none"> • Attachment 1 IR policy • Attachment 3 IR Protocol/ Questionnaire 1 • Attachment 4 IR Protocol/ Questionnaire 2

Attachment 1

Agenda (twice per month, 10:00 – 12:00)

- ❖ Discussions on the completed tasks and implemented activities
- ❖ Evaluation of the completed tasks
- ❖ Discussions on the developed documents
- ❖ Discussions on the planned activities
- ❖ Distribution of roles and responsibilities among the group members
- ❖ Discussions on the evaluation analyses